

Monroe 2-Orleans BOCES Policy
Series 5000 – Personnel
Policy #5215 – CELLULAR PHONES

The BOCES supports the appropriate use of cellular telephones as a means to improve efficiency, reduce costs or enhance the safety and security of students, staff, visitors and facilities. A BOCES-owned cellular telephone will be issued to an employee when required by that employee's job responsibilities and as determined by the District Superintendent or his/her designee.

BOCES retains the right to cancel cellular telephone service and recover issued cellular telephones at any time.

The Assistant Superintendent for Finance and Operations shall establish a reimbursement rate and process that ensures that BOCES does not subsidize personal calls and that BOCES costs do not increase as a result of personal use of cellular telephones. At least once per year, the cellular telephone plan will be evaluated for its effectiveness.

Adopted: 6/20/07
Revised: 4/15/2009
Revised: 10/19/2011
Revised: 9/17/2014
Reviewed: 9/20/2017
Reviewed: 9/16/2020
Revised: 9/27/2023